

**VILLAGE OF NORTHFIELD
BOARD OF TRUSTEES
Minutes of August 29, 2006**

Note: Prior to the regular meeting (beginning at 6:00 p.m.), the Village Trustees conducted a Site Visit of the Northfield Municipal Building, the storage buildings on Kent Street, and the Wastewater Treatment Facility Garage. Present were Trustees Libby Hambleton, Thomas McCarney, and Jim Wilson; Manager Nanci Allard; and Superintendent of Public Works William Lyon.

- I. ROLL CALL:** Chair Richard Suitor, Trustees Samantha Baraw, Libby Hambleton, Thomas McCarney, and Jim Wilson. Also present were Manager Nanci Allard and Sally Davidson.

Chair Suitor called the regular meeting to order at 7:00 p.m.

II. PUBLIC PARTICIPATION (Scheduled)

- a. Sally Davidson, Board of Recreation.** Ms. Davidson informed the Trustees that the Selectboard appointed seven (7) people to be the new Board of Recreation last evening. The Board members are Linda Hall, Daniel DiLena, Frank Hall, Michael Gonneville, Lori Bussiere, Lisalee DiLena, and Sally Davidson (Chair). Ms. Davidson will be updating the Trustees periodically with information. Trustee McCarney asked if the list of activities will be published in the *Northfield News*. Ms. Davidson responded that this information could be put in the *Northfield News* and also posted in public places.

III. ACTION ITEMS

a. Approval of Minutes

- 1. August 15, 2006 (Regular Meeting).** Motion by Trustee Wilson, seconded by Trustee Hambleton, to approve the minutes. **Motion passed 5-0-0.**

b. Approval of Bills

- 1. Warrant #05-07.** Motion by Trustee McCarney, seconded by Trustee Wilson, to approve Warrant #05-07 in the amount of \$12,084.26. **Motion passed 5-0-0.**
- 2. Warrant #05-07A.** (Vermont Transco LLC – f/k/a VELCO) Motion by Trustee McCarney, seconded by Trustee Wilson, to approve Warrant #05-07A in the amount of \$181,630.00. Motion by Trustee McCarney, seconded by Trustee Wilson, to authorize the Manager to sign any documents needed. **Amendment passed 5-0-0. Motion passed 5-0-0, as amended.**

- c. Public Service Board Docket 7081 Memorandum of Understanding.** There was a letter in the packet from Attorney David Mullett. Jack Collins has been representing the 14 municipal electric utilities in this issue. The MOU has been distributed. We can sign on and accept the agreement; if we do not agree, we would have to litigate and show what we think is wrong with the MOU and what we want different. Our attorney has advised us to sign on. Chair Suitor's recommendation is that we authorize Manager Allard to sign the MOU. Motion by Trustee Wilson, seconded by Trustee Hambleton, to authorize the Manager to sign the MOU on Northfield's behalf. **Motion passed 5-0-0.**

IV. REPORTS

a. Village Manager

- 1. DRAFT Personnel Policy.** The Management Subcommittee (Trustees Baraw and Hambleton) currently are reviewing the draft. They soon will meet with their Selectboard counterparts and report back to the Board.

b. Committee Reports

1. **Merger Committee.** The Merger Committee last met on August 21, 2006 and the meeting minutes were in the packet. The committee is fully constituted and is comprised of Selectmen Melvin Adams (Chair) and Michael Demasi; Trustees Richard Sutor and James Wilson; Village residents Michael Popowski and Frank Plumley; and non-Village residents Stephen Jeffrey and Jay Pedley. The next meeting will be on September 18, 2006 at 5:00 p.m. in the Municipal Building.

c. Miscellaneous

1. Labor Day festivities are among us this weekend! Chair Sutor and his wife have been asked to be the Grand Marshals of the parade!
2. Thank you to Trans-Video for your help in fine-tuning the sound system for the public meetings!
3. The *Northfield News* soon will be doing an article on Project 10. Thank you, *Northfield News*.

V. PUBLIC PARTICIPATION (Unscheduled): None.

VI. EXECUTIVE SESSION: Motion by Trustee Wilson, seconded by Trustee McCarney, to go into executive session, including the Manager, to discuss a personnel matter and a legal matter.
Motion passed 5-0-0.

The Board went into executive session at 7:31 p.m.

Without objection, the Board left executive session at 8:05 p.m. No action was taken.

VII. ADJOURNMENT: Without objection, the Board adjourned.

The Board adjourned at 8:13 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next scheduled meeting.